



GOVT. OF ASSAM

OFFICE OF THE SUB-DIVISIONAL OFFICER (C), TITABAR
(Relief & D.M. BRANCH)

Tell No:- 03771-249055(O)/249095(R)

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No. TDM.1/2016/152-153

Dtd. Titabar the 19th May /2017

SHORT NOTICE INVITING QUOTATION

Inviting sealed quotation affixing Court fee stamp of Rs. 8.25 (Rupees Eight and Paise Twenty Five) only from interesting firms/ suppliers/Wholesaler/Mills of Jorhat District to supply the following materials/ food stuff/Cattle feed to be used as G.R. for the flood affected people and livestock during 2017-18 flood. The quotation will be received by the office of the undersigned in Tender Box at Relief & D.M. Branch during the office time up to 29th May 2017 and will be opened on the same day (3.30 P.M.) by the Committee chaired by Branch Officer(Disaster Management Branch) Titabar formed for the purpose. The intending Bidders or their representatives may remain present at the time of opening of the said quotations.

The Quotation may be submitted as per the format given below.

Sl. No.	Items	Specification	Rate
1	Rice	Super fine	Per quintal
2	Mosur Dal(Big)	Good Quality	Per quintal
3	Arahar Dal	-do-	Per quintal
4	Salt(Pkt)	Iodized	Per quintal
5	M. Oil	Good Quality	Per quintal
6	Chira	Good Quality	Per quintal
7	Gur	Good Quality	Per quintal
8	Wheat Bran	Good Quality	Per quintal
9	Tarpaulin(Medium Quality)	Size-12X15 Sq. ft.	Per Piece
10	Polythene	Good quality	Per Sqr. ft.
11	Rice Bran	-Do-	per quintal
12	Baby Food(1Kg & 1/2 kg)	-Do-	Per Pkt
13	Soap	-Do-	Per piece
14	Biscuit/Bread	-Do-	Per Pkt
15	Empty Cement Bags	-Do-	Per 100 pcs
16	Candle	-Do-	Per Pkt of 6 pcs
17	Phenyle	-Do-	1 Lts. Jar}
18	Mosquito Coil	-Do-	Per Pkt

19	Disposable Glass/Plate	-Do-	Per 100 pcs
20	Mosquito Net	-Do-	Per pcs
21	Potato	-Do-	Per quintal

Terms & Conditions

1. The Firms should be registered and having Municipality Trade Licence etc.
2. Rates to be furnished for delivery in the office of SDO(C) Titabar.
3. Quotationer must deliver the good as when required at the specified sites and quality as well as quantity should be maintained.
4. The quotationer will have to quote their rates against each item both figures and words.
5. No ground like worker strike/shortage of material in the market etc, and other ground for failure of supply the material will be considered.
6. The Payment will be made as when fund is received from Govt.
7. The quotationer must submit the attested Photostat copy of Firm Registration Certificate/Vat Registration Certificate/PAN Card/Trade License from MB/TC and and bank A/C No. with the Quotation.
8. Rate should be inclusive of all taxes.
9. The quotationer must have Godown facility.
10. The Rate of GR Materials will reviewed by officials of Purchase Committee keeping in pace with fluctuations of essential commodities in source of procurement.
11. The ADC, I/c Titabar Civil Sub-Division has the right to accept or reject any or All quotation without assigning any reasons thereof.
12. The Committee will Fix the rates of G.R. items and decision of the Committee will be final.

ADC, I/c Titabar Civil Sub-Division
Titabar

Me no No. TDM.1/2016/ 5058-62

Dtd. 19/05/2017

Copy :

1. The Principal Secretary to the Govt. Of Assam, Rev & D.M. Deptt., Dispur, Guwahati-6 for favour of kind information.
2. The Commissioner, Upper Assam Division, Jorhat for favour of kind information.
3. The Circle Officer, Mariani/Titabar for information and necessary action.
4. DIPRO, Jorhat. He is requested to do needful to publish the notice in local daily news papers.
6. The Treasury Officer, Titabar Sub-Treasury. He is requested to present at the time of opening the quotation.
7. DIO, NIC, Jorhat for favour of information and necessary action.
8. The Superintendent, F,CS, & C A, Titabar. He is requested to present at the time of opening the quotation.
9. Notice Board, SDO(C) office, Titabar.

ADC, I/c Titabar Civil Sub-Division
Titabar