

GOVERNMENT OF ASSAM
OFFICE OF THE COMMISSIONER, UPPER ASSAM DIVISION JORHAT

No. CUA/PA 22 /2018/24

Dated Jorhat the 1st June'2018

Advertisement

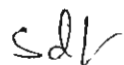
Applications are invited from the intending candidates for filling up of the following post of Junior Assistant (L.D.A) (PwD category) which is lying vacant in the office of the Commissioner, Upper Assam Division, Jorhat. The Application should be submitted in the Standard Form of Application as published in the Assam Gazette in Part-IX **on or before 30th June '2018 upto 4 P.M in the office of the Commissioner, Upper Assam Division, Jorhat, P.O- Cinnamara, Pin – 785008.**

Sl. No.	Name of the Post	No. of Post	Educational Qualification	Scale of Pay
1.	Junior Assistant (L.D.A)	Total No. 01 (one) (Reserved PwD) (i)Low vision/ Hearing Impaired/ Locomotor Disabled	a) Bachelor's Degree or equivalent examination from recognized University. b) Certificate/ Diploma in Computer Typing both in Assamese and English.	PB-2 (Rs. 14,000/- -- RS.49,000/-) GP – Rs. 6,200/-

Note:-

1. Candidate must be an Indian Citizen as defined in article 5 to 8 of the Constitution of India.
2. The Candidate must have registered their names in the Employment Exchange and registration number alongwith the date must be mentioned in their application.
3. The applicant must not be less than 18 years and more than 44 years of age on 1st January'2018. The upper age limit is relaxable by 5 years in case of ST/SC and 3 years in case of OBC/MOBC.
4. Candidates already in service should apply through proper channel.
5. The application(s) must be accompanied by:-
 - (i) **Self attested copies of all required certificate/ marksheets of educational qualification alongwith caste certificate and proof of age.**
 - (ii) **Attested copies of Persons with Disability Certificate issued by Competent Authority.**
 - (iii) **4 (four) copies of recent passport size photographs with the name written in block letters on its backside.**
6. Incomplete application will be rejected and no applications will be entertained after the scheduled date.
7. The reservation, if any, will be followed as per standing Government norms as amended from time to time.
8. **One self addressed Envelope of 5 cm X 11 cm size affixing postal stamp of Rs. 5.00 (Rupees Five) only be sent alongwith the application, to facilitate sending of admit cards to the eligible candidates.**
9. The selected candidate will be required to submit an undertaking before the appointing authority that they will abide by new pension rules of Government issued vide Finance Department letter No B/W- 3/03/Pt-I/1, dtd. 25.01.2005.
10. No TA & DA is admissible for appearing in the Written Test & Computer Test.
11. If the number of candidates applying for the post is too large, then the authority may decide to have a qualifying criteria in order to issue admit cards for the written test.
12. Eligible candidates for the post of Junior Assistant (L.D.A) will have to appear in a Written Test Examination, to be followed by Computer Test (for written examination qualified candidates only).
 - i) General English (including General Knowledge & Arithmetic) - 125 marks
 - ii) Précis writing and Drafting - 25 marks
 - iii) Computer Test - 25 marks
13. The eligible candidates will be intimated by call letters for appearing in the written test and no separate notice will be published in the Newspaper. However, the list of the eligible candidates for appearing in the written examination will be uploaded in the website <http://jorhat.gov.in>.
14. All information pertaining to the list of eligible candidates, written test results, call for computer test and the final result will be intimated through notice board in this office and the website <http://jorhat.gov.in> only from time to time. The candidates are therefore advised to refer to the website from time to time in their own interest. No newspaper advertisement shall be published.
15. Address for submission of Application Form :

THE COMMISSIONER
UPPER ASSAM DIVISION
CINNAMARA, JORHAT - 785008


Commissioner
Upper Assam Division
Jorhat